



NUST Law School (NLS), NUST

Course Add or Drop Form

Regn No: _____ Name: _____

Class/Section: _____ Semester _____ Date: _____

Details of course(s) to be dropped:

Ser	Course Code & Title	Required Action		CHs	Reason
		Add	Drop		
1.					
2.					

INSTRUCTIONS

- Adding/Dropping of a course is allowed within first two weeks of the start of a semester.
- Min Credit hours are not less than 12. Max number of Credit hours does not exceed 18(21 in exceptional cases).
- A student taking less than a regular semester load shall not be considered for any merit scholarship/ academic award.
- A student is allowed to drop a registered course latest by 8th week of a regular semester and 5th week of a summer semester with the recommendations of HoD and approval of Deans/ Associate Dean. However, letter '**W**' shall appear in his/her transcript against the specific course and shall not be considered for computation of GPS.
- Student with "**W**" on transcript shall not be considered for any academic honor/ award, except Rector's Gold Medal (all students of best FYP having "A" grade in FYP).
- A student will be allowed to have max of two "**Ws**" in a semester. S/he shall not be allowed to accumulate more than four "**Ws**" at any one particular time during the course of studies.

Student Signatures

(For official use only)

1. Verification by Exam Branch:

The student is enrolled with total _____ CHs and can drop max _____ CHs.

Signatures

2. Remarks by HoD:

Recommended / Not Recommended

Signatures

3. Remarks by Dean:

Approved / Not Approved

Signatures

4. Faculty Endorsement:

Noted for award of *W' grade.

Signatures